WHAT IS IT?
- The Council is a group of parents and staff who meet together to participate in:
  - setting overall policy of the school (including goals)
  - the development and review of long term planning of the school.

WHAT DOES THE COUNCIL DO?
- The Council works together with the staff to help in the formulation of education objectives and priorities through the school development planning process.
- Aspects of school planning, related to school development, such as the budget, will also be discussed by the Council.
- The performance indicators of the school, relating to school development, priorities will be reviewed by the Council.
- General issues of long term planning (eg. Priorities) will also be discussed with the group.
- Reviews school performance.
- Promotes the school in the community.
- Determines a dress code.
- Assists in formulating a code of conduct for children.

WHAT DOESN'T THE COUNCIL DO?
- The Council does not have an input into the 'day-to-day' decision making and management of our school.
- The Council does not have a role in the direction of staff.
- The Council cannot intervene in educational instruction of children.

WHEN DOES THE COUNCIL MEET?
- The Council will meet once per term or when necessary.
- Meetings of the Council are conducted in the staff room at a time decided by the members.

MEETING RULES
- The meetings generally do not last longer than forty five minutes.
- The Principal is a voting Chairperson on the Council.
- A minimum of two staff members and two parents (excluding the Principal) must be present to facilitate a quorum.
- In the absence of the Principal, a member of the school administration team may be asked to deputise a Chairperson.
- Only elected members of the Council are permitted to vote at meetings.
- Decisions at meetings are made with a consensus of the majority.
- Minutes of the meeting will be kept.
- Decisions for which an agreement cannot be reached will be held over to the following meeting.
- These decisions may be presented to the P & C for further clarification and consultation.

WHO MAKES UP THE COUNCIL?
- Parent representatives and community members are elected via a process supervised by the Principal.
- The P & C elect one parent member of the School Council at their Annual General Meeting who should liaise, inform and keep the P & C aware of School Council issues.
- Three staff members are elected by their colleagues in the first week of school. The Principal is automatically a member of the Council.
- From time to time, the council may ask special advisers or guest speakers to attend the meetings, although these people will not have voting rights.

WHO MAKES UP THE COUNCIL?