

**LEDA  
PRIMARY SCHOOL  
YEAR 4  
2019 REQUIREMENTS**

**IMPORTANT:**

- When ordering online please make sure you use the **correct** code (ie some schools have the option of pick up or delivery). You can only opt for pick up if you place your order **before** the return date on your booklists.
- Any delivery orders NOT paid for will not be processed. Please ensure you have PAID for all delivery orders.
- If ordering online, please retain 'confirmation of payment' email that you would have been sent once you paid for your order. Any queries about payment please contact enquiries@ziggies.net.au
- Any further queries about our Returns policy, trading hours etc please visit ziggies.net.au/support-for-parents/
- **BY ORDERING ONLINE, YOU GO INTO THE DRAW TO WIN 1 OF 10 \$200 PRE-PAID VISA CARDS (valid for online orders placed by the 16<sup>th</sup> December 2018).**

**HOME OR BUSINESS DELIVERY (MUST BE PRE-PAID):**

- Any delivery orders NOT paid for will not be processed. Please ensure you have PAID for all delivery orders.
- **Order online by 14<sup>th</sup> December 2018.**
- Visit [booklists.ziggies.net.au](http://booklists.ziggies.net.au) School code: **LEDD** Year: **4** Password: **ZZY044**
- **Postage is \$6.00 per child or \$10.00 per family (for instructions on family delivery see below).**
- Select "*delivery per family*" option on the first child's order, then for every additional order, select the "*additional child*" option. You will be charged \$10.00 delivery on the first child's order, and \$0.00 delivery for each additional child's order. **Please put the full name & year level of each sibling in the "comments" area so that we can ensure all orders are sent together.**
- You will receive an email from Australia Post when your order is dispatched with a tracking number, which can be used to track your parcel on [www.auspost.com.au](http://www.auspost.com.au).
- We recommend using a **business address** for delivery as all parcels must be signed for. If you are not home to receive the parcel it will have to be collected from the relevant Post Office. **Please ensure that you enter the name of the business.**
- If you are planning to be away on holidays, please enter the name and address of a friend or relative who can receive the parcel on your behalf.

**PRE-ORDERED SCHOOL SHOP PICK-UP:**

- **Return your list to school by 29<sup>th</sup> November 2018.**
- **Tick the items you wish to purchase.**
- To pre pay, complete the payment information (if paying by card) or return the list with a cheque made out to Ziggies Educational Supplies.

**OR**

- Order online up to **14<sup>th</sup> December 2018** and choose school pick-up.
- Visit [booklists.ziggies.net.au](http://booklists.ziggies.net.au) School code: **LED** Year: **4** Password: **ZZY044**
- To pre pay, complete the payment information online.
- For payment on collection, credit card, EFTPOS & cash facilities are available– **no cheques** will be accepted on the day of pick-up.
- If you have chosen the pick-up option & know that you are not available to attend the pick-up day, a friend or relative may collect the bag on your behalf. Uncollected orders will be left at the School.
- **Collect your pre-packed bag from the Admin Staff Room on Tuesday 29<sup>th</sup> January 2019 from 11:30am - 1:00pm.**

**LATE ORDERS:**

Orders placed after the 14<sup>th</sup> December 2018 can only be for home delivery.

Postage will be **\$8.00 per child or \$12.00 per family.**

Delivery before the start of school cannot be guaranteed for orders placed after 14<sup>th</sup> January 2019.

**PLEASE TEAR OFF THIS COVER PAGE TO KEEP AS A REMINDER**



**MISSING ITEMS:**

If you have any items missing from your pack that are not listed as being on back order, please notify us within 7 days of receiving your order by emailing enquiries@ziggies.net.au. Any claims made after this date will not be accepted.

**REFUNDS:**

Refunds will be granted for textbooks/workbooks on your Requirements List that are in **PERFECT** condition up to the **17<sup>th</sup> February 2019 or 14 days from date of purchase** (whichever is the latter). PERFECT condition = still wrapped in packaging, no name written on, no bent corners, no book covering.

**NO REFUNDS WILL BE ISSUED FOR DIGITAL PRODUCTS WHICH HAS HAD THE CODE SCRATCHED OFF/OR SEAL HAS BEEN BROKEN.**

**NO REFUNDS WILL BE ISSUED FOR ITEMS MARKED WITH A #, THESE ITEMS ARE FIRM SALE.**

Ziggies will gladly refund or exchange any items deemed faulty from the manufacturer.

**YOU MUST BRING IN YOUR RECEIPT. A REFUND WILL NOT BE GIVEN IF THE RECEIPT IS NOT PRESENTED.**

**SELF SERVICE:**

Trading hours: Mon – Fri 9:00am – 5:00pm  
Sat 9:00am – 1:00pm

Extended hours: Sat 2<sup>nd</sup> Feb 9:00am – 3:00pm  
Sun 3<sup>rd</sup> Feb 11:00am – 4:00pm  
Mon 4<sup>th</sup> Feb 8:00am – 6:00pm  
Tues 5<sup>th</sup> Feb 9:00am – 6:00pm  
**Closed all public holidays**

Visit us at: **1/180 Bannister Rd**  
**Canning Vale WA 6155**  
enquiries@ziggies.net.au  
9455 3717

**Shop 31, 57 Joondalup Drive (off George Grey Place)**  
**Joondalup WA 6027**  
northstore@ziggies.net.au

**How to shop:** The bin locations listed on the left hand side of your requirements list correspond to the numbers on tags underneath each item in store. These numbers run in numerical order.

**Please note that the last two weeks of January are EXTREMELY busy in store. We encourage you to arrange your orders as soon as you can.**

**Please cut along this line and retain this slip as a reminder**

**PARENTS TO SUPPLY:**

1x Leda Bucket Hat  
4x Large Boxes of Tissues  
1x Hand Sanitizer 500ml

ITEMS MAY NEED REPLACING DURING THE YEAR

Your parcel will be available from the Admin Staff Room on:  
**Tuesday 29<sup>th</sup> January 2019 from 11:30am - 1:00pm.**

You may pay via cash, credit card or EFTPOS on the day.  
**No cheques will be accepted on collection day.**

Surname:

First Name:

Total: \$

**LEDA PRIMARY SCHOOL  
YEAR 4**

# LEDA PRIMARY SCHOOL YEAR 4 2019

Student Name: \_\_\_\_\_ Parent Name: \_\_\_\_\_

Parent Contact #: \_\_\_\_\_ Email Contact: \_\_\_\_\_

*PLEASE TICK THE ITEMS YOU WISH TO PURCHASE*

BIN LOC	ITEM	NOTES	<input checked="" type="checkbox"/>	QTY	PRICE EA	TOTAL
<b>PERSONAL ITEMS FOR STUDENT USE</b>						
0012	Binder A4 2D 25mm Blue		<input type="checkbox"/>	1	\$2.90	\$2.90
0055	Calculator Desktop Jastek Compact Blue		<input type="checkbox"/>	1	\$8.40	\$8.40
0092	Crayons Texta Zoom Twist Case 12 #		<input type="checkbox"/>	1	\$5.90	\$5.90
0099	Diary Student Dated 2019 #		<input type="checkbox"/>	1	\$1.55	\$1.55
0110	Display Book A4 20 Inserts Blue		<input type="checkbox"/>	1	\$1.50	\$1.50
0113	Display Book A4 20 Inserts Green		<input type="checkbox"/>	1	\$1.50	\$1.50
0115	Display Book A4 20 Inserts Maroon		<input type="checkbox"/>	1	\$1.50	\$1.50
0144	Dividers A4 Plastic 10 Tab		<input type="checkbox"/>	1	\$1.85	\$1.85
0179	Eraser Large Vinyl		<input type="checkbox"/>	2	\$0.35	\$0.70
0214	Exercise Book Tudor A4 96 Page 14mm Dotted Thirds		<input type="checkbox"/>	10	\$1.10	\$11.00
0236	Glue Stick Bostik Blu 35g #		<input type="checkbox"/>	6	\$2.25	\$13.50
0250	Headphones Stereo Light Weight With Volume Control PR48V	(Retain from previous year)	<input type="checkbox"/>	1	\$7.15	\$7.15
0256	Highlighter Maped Blue #		<input type="checkbox"/>	1	\$1.10	\$1.10
0257	Highlighter Maped Green #		<input type="checkbox"/>	1	\$1.10	\$1.10
0305	Marker Connector Pens Faber 12 #		<input type="checkbox"/>	1	\$4.95	\$4.95
0336	Marker Whiteboard Artline 577 Wallet 6 #		<input type="checkbox"/>	1	\$13.45	\$13.45
0373	Pastels Oil Large Micador Colourfun 12 #		<input type="checkbox"/>	1	\$3.75	\$3.75
0390	Pen Fineliner Artline Supreme 0.4mm Black #		<input type="checkbox"/>	2	\$2.00	\$4.00
0395	Pen Medium Point Artline 8210 Red #		<input type="checkbox"/>	2	\$0.35	\$0.70
0399	Pencil Case Jumbo Tartan 2 Zip 375x264mm	(Retain from previous year)	<input type="checkbox"/>	1	\$3.25	\$3.25
	<b>(Used as Home Reading Folder)</b>					
0403	Pencil Case Zip Top Micador 235x130mm		<input type="checkbox"/>	1	\$1.75	\$1.75
0405	Pencil Coloured Columbia 12		<input type="checkbox"/>	2	\$2.20	\$4.40
0448	Pencil Sharpener Double Maped Shaker		<input type="checkbox"/>	1	\$1.05	\$1.05
0458	Pencil Staedtler Standard HB		<input type="checkbox"/>	12	\$0.30	\$3.60
0490	Protractor Celco 10cm 180 Degrees		<input type="checkbox"/>	1	\$0.45	\$0.45
0499	Ruler Wooden 30cm		<input type="checkbox"/>	2	\$0.50	\$1.00
0504	Scissors Maped School 170mm		<input type="checkbox"/>	1	\$1.70	\$1.70
	<i>If your child is left handed, please select the scissors below</i>					
0509	Scissors Micador 165mm Left Handed Green Handle		<input type="checkbox"/>	0	\$1.70	\$0.00
0517	Scrap Book Jungle 335x240mm 64 Page		<input type="checkbox"/>	4	\$1.15	\$4.60
0526	Sheet Protectors A4 Pack 10		<input type="checkbox"/>	1	\$0.95	\$0.95
0555	Whiteboard Magnetic Quartet 2 Sided 200x300mm	(Retain)	<input type="checkbox"/>	1	\$7.15	\$7.15
1007	Book Bag 330mm x 440mm Drawstring Red	(Retain)	<input type="checkbox"/>	1	\$6.95	\$6.95
<b>SUBTOTAL</b>						<b>\$123.35</b>

PLEASE TICK IF ALL OF THE ITEMS ABOVE TO BE PURCHASED

**SCHOOL CONTRIBUTIONS**

C	Leda School Contributions First Child		<input type="checkbox"/>	1	\$60.00	\$60.00
C	Leda School Contributions 2nd Child or more	(per child)	<input type="checkbox"/>	1	\$40.00	\$40.00

← PLEASE SEE PREVIOUS PAGE FOR PARENTS TO SUPPLY

GRAND TOTAL: \$ \_\_\_\_\_

PLEASE TURN OVER FOR PAYMENT DETAILS

Prices are subject to change without notice All prices include GST

**NO REFUNDS WILL BE ISSUED FOR ITEMS MARKED WITH A #, THESE ITEMS ARE FIRM SALE.**

# LEDA PRIMARY SCHOOL YEAR 4 2019

## 2019 PERSONAL ITEMS LIST - PAYMENT DETAILS - ZIGGIES EDUCATIONAL SUPPLIES

If pre-paying by credit card, please fill out the information below:

Card Type:     Mastercard                                       Visa                                      (American Express is not accepted)

Card Number:    \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_    Expiry: \_\_\_\_\_ / \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_                                      Signature: \_\_\_\_\_

*\*By signing above, you authorise Ziggies Educational Supplies to debit your account for the above order.*