

The Department of Education and Leda Primary School (LPS) may record sound and/or vision of students and their works while they are at the school or taking part in school related activities or performances. Photographs of students and works by students are often published to enable the students to share their experiences and to enable parents and others in the community to be informed about the school's works.

We request your permission for video or photographic images of your child to be taken during school activities (eg assemblies, choir performances, excursions, sporting activities etc). If such images are captured they would be used for the purpose of educating students, promoting the school or promoting public education. We are also seeking your permission for the school to publish images and/or samples of your child's work.

Should permission be granted, the school may publish images of your child and/or samples of your child's work in a variety of ways including, but not limited to, online and hard copy newsletters, yearbooks, newspapers and websites. If published, third parties may be able to view the photographs and work.

Giving consent will mean that you agree to the following:

- The school is able to publish images of your child and samples of your child's work as many times as it requires in the ways mentioned above.
- Yours child's image may be reproduced either in colour or in black and white.
- The school will not use your child's image or samples of your child's work for any purpose other than for the education of students or for the general promotion of public education and the school.

Any images captured by the school will be kept for no longer than necessary for the above-mentioned purposes and will be stored and disposed of securely. The Department of Education cannot guarantee that your child will not be able to be identified from the image or work.

*Please refer to page 7 of the Enrolment Form – "Digital Release Permission" – for consent.*

Principal