



Department of
Education

Leda Primary School

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Dear Parents

I am writing to notify you of the following arrangements affecting students in Week 1 next term.

Firstly, a reminder that there is a School Development Day on Monday, 19th July 2021 for staff. This means students return to school on Tuesday 20th July 2021.

Secondly, to support our Reporting to Parents Policy we have had approval to hold an early close for parent interviews on Thursday 22nd July 2021 at 1.10pm. Interviews will be held until 5.30pm.

This means:

- The end of day siren will go at 1.10pm for students to either be collected by parents or make their own way home as usual. Should pickups be running late students will be supervised until collected.
- All pick up procedures are the same and the drive through gate access will be open from 1.15pm to allow students to arrive at gate for collection.
- All day care services will be notified and parents who use day care services on Thursdays will need to speak to their providers for further clarification.
- Crossing guards will also be notified.
- This notice will be sent via seesaw and advertised in our newsletter.
- An online booking process will be set up and available for parents to access and book a time from Monday next week. Information regarding how to book will be sent shortly.
- Our Kindergarten groups will also be making arrangements for their parents who do not attend school on a Thursday.

This practice is one that provides the parent community with an excellent opportunity to engage with teachers to discuss first hand their child's progress and needs and an opportunity to celebrate their successes.

We look forward to providing this opportunity to our families.

Yours sincerely

Sue Knight
Principal
23rd June 2021