

## Good Standing Policy

### RATIONALE:

Good Standing Policies in schools were introduced by the Department of Education to address ongoing behaviours that disrupt the learning of students. The Good Standing Policy provides a framework and guidelines to assist staff in supporting students to display positive behaviours in line with our expectations of Respect, Responsibility and Self-Control.

### WHAT IS GOOD STANDING:

All students commence the term with Good Standing status.

Maintaining Good Standing requires students to uphold the Leda expectations and display acceptable behaviours in accordance with the positive behaviour matrix.

### MAINTAINING GOOD STANDING:

Students with Good Standing are eligible to participate in extra-curricular activities such as whole-school and PBS reward days, performances/visiting performers, excursions, class rewards, interschool sporting events and formal ceremonies. If Good Standing is lost, students will **not** be able to participate in any of these activities.

### LOSS OF GOOD STANDING:

Staff use many strategies with students to prevent misbehaviour. We want students to maintain their Good Standing. The loss of Good Standing procedure commences when a student:

- Is referred to the office for a major behaviour which is recorded on a Behaviour Slip
- Is referred to the office for repeated minor behaviours which have been recorded on a Behaviour Slip
- Or has any combination of the above mentioned at the discretion of administration

Please note, breaches of acceptable standards of behaviour that result in a suspension or in school suspension, leads to an **automatic loss of Good Standing**.

### REINSTATING GOOD STANDING

Good Standing may be reinstated after two weeks if:

The student is maintaining appropriate conduct as outlined in our school PBS expectations to the best of their ability.

Open communication between classroom teachers, specialist teachers, school administrators, parents/carers and students will occur up until Good Standing can be reinstated.

## PROCEDURES

There are three stages involved in loss of Good Standing.

### STAGE 1 – NOTIFICATION

A Stage 1 Notification message is sent home via See Saw by the classroom teacher when a student has:

- Repeated progression through the *Whole-School Behaviour Management Flowchart* resulting in the student requiring time-out from the classroom
- Displayed negative behaviour that results in a referral to the Administration Team
- Displayed inappropriate behaviour whilst representing the school in extra-curricular activities
- Been referred to the Administration Team by a specialist teacher

### STAGE 2 NOTIFICATION

A Stage 2 notification letter is sent home by the Deputy Principal when a student has:

- Further referrals for major or repeated minor behaviours

The Administration team will call home to advise the parent/carer that Stage 2 has been reached. The Deputy Principal will work with the student to set personal goals to avoid loss of Good Standing. A letter is signed by the student and sent to parents/carers.

### STAGE 3 NOTIFICATION – LOSS OF GOOD STANDING

Involvement in an incident in the classroom or playground that requires immediate withdrawal by the Administration Team

Involvement in a one-off severe behaviour incident in the classroom or playground that results in in-school or out of school suspension.

- Parents/carers will be contacted by the Administration Team to explain the loss of Good Standing, restrictions due to loss of Good Standing and the process for reinstatement.
- After ten school days, Deputy Principal and student will meet to discuss reinstatement and parents/carers will be notified.

***Please note if a child is suspended either in or out of school, this will result in an immediate loss of Good Standing. In this instance, parents will be informed of the loss of Good Standing at the same time as the suspension.***

***Students who lose their Good Standing twice in a school term will lose the right to attend extra-curricular activities scheduled for the remainder of that term.***

# Behaviour Management Flow Chart



## Preventing Misbehaviours

Informal Classroom Behaviour Management Strategies:  
Students receive low key responses to their behaviours.  
Such examples may include proximity, signal to begin,  
wait time, redirection, ignore, 'the look' etc.

Student receives verbal reminder 1 from the classroom teacher.

Student receives verbal reminder 2 from the classroom teacher.

Student receives verbal reminder 3 from the classroom teacher.  
Student will then be directed to an isolation desk in the  
classroom for a designated period.

**Behaviour Stops**  
(Give positive verbal)

**Behaviour Continues**

## LPS Good Standing Policy

Maintaining Good Standing: Satisfactory behaviour in the classroom (including specialist classes) and in the playground according to the PBS School values and Behaviour Management Policy expectations maintains Good Standing. In the cases these are not upheld in the desired manner, the following may apply in accordance with the LPS Good Standing Policy:

**Notification 1:** Class Teacher or Specialist Teacher to contact parent via phone call to discuss behaviour and inform of first stage notification.

**Notification 2:** Class Teacher or Specialist Teacher send Notification 2 letter home to be signed and Teacher/Specialist Teacher to call parent to discuss behaviour. Behaviour Management Plan to be implemented in consultation with parents/carers.

**Loss of Good Standing:** Class Teacher or Deputy Principal/Principal to inform parent/carer of the loss of Good Standing as the result of receiving three notifications. Formal loss of Good Standing letter sent home. Return to Good Standing contract implemented with student.

**Loss of Good Standing:** this will exclude students from any whole-school, class rewards or excursions/extra-curricular activities for the period of 10 school days while the students earn Good Standing back.

One-off high-level incidents may also attract immediate loss of Good Standing as determined by the LPS Administration Team. Examples of high-level behaviours are as above.

If a student continues to behave inappropriately:

- Student is sent to Time Out class with a Reflection Sheet.
- Parents will receive a copy of the completed Reflection Sheet after school to sign and return.
- Parent will receive Seesaw or phone call home confirming Reflection Sheet has been received and is to be returned signed.
- Behaviour may warrant a potential formal warning in accordance with LPS Good Standing Policy.

If a behaviour continues in time-out class or upon students return to class, the student is sent to the administration office immediately with reflection sheet.

In the case of extreme misbehaviour, administration may opt to withdraw or suspend a student at the discretion of the principal.

## LOSS OF GOOD STANDING

### Stage 2 Notification



Date: \_\_\_\_\_

Dear Parents/Carers,

I wish to inform you that your child \_\_\_\_\_ has received this Stage 2 Notification letter which places their Good Standing at risk. This is due to the following behaviour:

\_\_\_\_\_

\_\_\_\_\_

We have spoken to \_\_\_\_\_ about the above issues and the consequences of their actions. We will be meeting with them to discuss strategies to maximise the likelihood of their Good Standing being retained. We place a great deal of value on students retaining their Good Standing and look forward to working with you and your child to develop an effective plan to support them.

As noted in our Good Standing Policy, students who have lost their Good Standing are not eligible to participate in extra curricula activities such as whole-school and PBS reward days, performances/visiting performers, excursions, class rewards, camps, interschool sporting events and formal ceremonies.

Yours sincerely

Deputy Principal

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#### Notice of Stage 2 Notification Acknowledgement Slip

Student: (signature)		Date:
Read by: Parent/Carer (signature)		Date:

**Please complete and sign the attached acknowledgement slip and return it to Administration within two days.**

## LOSS OF GOOD STANDING LETTER TO PARENTS/CARERS



Date: \_\_\_\_\_

Dear Parents/Carers,

I wish to inform you that your child \_\_\_\_\_ has lost their Good Standing, due to:

As noted in our Good Standing Policy, students who have lost their Good Standing are not eligible to participate in extra curricula activities such as whole-school and PBS reward days, performances/visiting performers, excursions, class rewards, camps, interschool sporting events and formal ceremonies.

After ten school days of positive behaviour that will be monitored, your child's Good Standing will be reinstated.

During this period, your child will not be permitted to attend any activities, rewards or events.

If you wish to discuss this matter, please do not hesitate to contact the school to arrange a suitable time.

Yours sincerely

Sarah Hill  
Principal  
Leda Primary School

### Notice of Loss of Good Standing Acknowledgement Slip

Student: (signature)	Date:
Read by: Parent/Carer (signature)	Date:

**Please complete and sign the attached acknowledgement slip and return to Administration within two days.**



If a child has lost Good Standing, they will be issued with a card which is used by staff to monitor and reinforce positive behaviour.



## Good Standing Card

Name: \_\_\_\_\_ of classroom \_\_\_\_\_ is working towards regaining their Good Standing.

Teachers, please initial if they have been demonstrating the Whole School PBS Expectations in your session.

Date	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8	Day 9	Day 10
Session 1										
Session 2										
Lunch										
Session 3										
Session 4										
Recess										
Session 5										