LEDAPRIMARY SCHOOL
PRE-PRIMARY
2016 REQUIREMENTS

PRE-ORDERED SCHOOL SHOP PICK-UP:
- Return your list to school by 4th of December 2015.
- Please rule through the items you do not wish to purchase. If you wish to pre pay, complete the payment information (if paying by card) or return the list with a cheque made out to Ziggies Educational Supplies.
- You can also order online up to 6th of December 2015 and choose pick-up. Please visit booklists.ziggies.net.au. Your school code is LED. Select Pre-Primary. Your password is ZZY044.
- You can also choose to pay on collection of your pre-packed bag – using credit card, EFTPOS or cash – no cheques will be accepted on the day of pick-up.
- If you have chosen the pick-up option & know that you are not available to attend the pick-up day, a friend or relative may collect the bag on your behalf. Please check with Ziggies, after your shop date as to where your uncollected bag will be held.
- Collect your pre-packed bag from the Undercover Area on Wednesday 27th January 2016 from 11:30am – 1:00pm.

HOME OR BUSINESS DELIVERY:
- Order online by 6th of December 2015 for HOME OR BUSINESS DELIVERY. Postage is $5.00 per list.
- Parcels will be delivered during mid to late January 2016 (or earlier). You will receive an email from Australia Post on the day of delivery with a tracking number, which can be used to track your parcel on www.auspost.com.au. As year levels are dispatched on different days, you may receive your parcels a few days apart.
- We recommend using a business address for delivery as all parcels must be signed for. If you are not home to receive the parcel it will have to be collected from the relevant Post Office. If using a business address, please ensure that you enter the name of the business.
- If you are going to be away on holidays to receive your parcel, please enter an address of a friend of relative to receive it on your behalf.
- To order online, please visit booklists.ziggies.net.au. Your school code is LED. Select Pre-Primary. Your password is ZZY044.
- Please note: All home/business delivery orders must be PRE-PAID

LATE ORDERS:
Orders received after the 6th of December 2015 will be processed for home delivery. These orders will incur a late postage and handling fee of $10.00 per list, and delivery before the start of school CANNOT be guaranteed, so please place your order BEFORE the cut-off date

MISSING ITEMS:
If you have any items missing from your pack that are not listed as being on back order, please notify us within 7 days of receiving your order by emailing admin@ziggies.net.au. Any claims made after this date will not be accepted.

REFUNDS:
Refunds will be granted for items on your Requirements List that are in perfect condition up to the 28th of February 2016 or 14 days from date of purchase (whichever is the latter). Perfect condition = still wrapped in packaging, no name written on, no bent corners, no book covering, no codes scratched off etc.
YOU MUST BRING IN YOUR RECEIPT. A REFUND WILL NOT BE GIVEN IF THE RECEIPT IS NOT PRESENTED!

PARTICIPATING IN THIS PROGRAM HELPS YOUR SCHOOL COMMUNITY RAISE IMPORTANT FUNDS FOR SCHOOL RESOURCES

ZIGGIES EDUCATIONAL SUPPLIES
1/180 Bannister Rd
Canning Vale WA 6155

Web: booklists.ziggies.net.au
Email: admin@ziggies.net.au
Phone: 9455 3717
SELF SERVICE: (PLEASE NOTE NEW SHOP ADDRESS)
Visit us at: ZIGGIES EDUCATIONAL SUPPLIES
1/180 Bannister Rd
Canning Vale WA 6155

Trading hours:
Mon – Fri 9:00am – 5:00pm
Sat 9:00am – 1:00pm
Thurs 24th Dec 9:00am – 1:00pm
Thurs 31st Dec 9:00am – 2:00pm
Sat 30th Jan 9:00am – 3:00pm
Sun 31st Jan 11:00am – 4:00pm
Closed all public holidays

How to shop: The bin locations listed on the left hand side of your requirements list correspond to the numbers on tags underneath each item in store. These numbers run in numerical order.

Please note that the last two weeks of January are EXTREMELY busy in store. We encourage you to arrange your orders as soon as you can.

We are located here opposite Trevors Carpets
(Extra parking is available at the rear of the store)

Please cut along this line and retain this slip as a reminder

PARENTS TO SUPPLY:
1x Red Leda PS Hat
1x Library Bag
2x Boxes of Tissues
1x Hand Towel
ITEMS MAY NEED TO BE REPLACED DURING THE YEAR

Your parcel will be available from the Undercover Area on:
Wednesday 27th of January 2016 from 11:30am – 1:00pm.

You may pay via cash, credit card or EFTPOS on the day.
No cheques will be accepted on collection day.

Surname:

First Name:

Total: $

LEDA PRIMARY SCHOOL
PRE-PRIMARY
Please fill out the information below:

**Student Name:** ____________________  **Parent Name:** ____________________

**Parent Contact #:** ____________________  **Email Contact:** ____________________

*Please rule through any items that you DO NOT wish to purchase*

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<tr>
<th>BIN LOC</th>
<th>ITEM</th>
<th>NOTES</th>
<th>QTY</th>
<th>PRICE EA</th>
<th>TOTAL</th>
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<td>(Home Reading Folder)</td>
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<td>Whiteboard Magnetic Basic 220x280mm ##</td>
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**SUBTOTAL** $88.80

**SCHOOL CONTRIBUTIONS**

- Leda School Contributions First Child  
  1  $50.00  $50.00
- Leda School Contributions 2nd Child or more (per child)  
  1  $35.00  $35.00

**GRAND TOTAL:** $123.80

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**2016 PERSONAL ITEMS LIST - PAYMENT DETAILS - ZIGGIES EDUCATIONAL SUPPLIES**

If pre-paying by credit card, please fill out the information below:

- **Card Type:** □ Mastercard  □ Visa  (American Express is not accepted)
- **Card Number:** __________/________/________/________  **Expiry:** ______/______
- **Cardholder's Name:** ____________________  **Signature:** ____________________

*Prices are subject to change without notice  All prices include GST  You must pre-order to guarantee supply of ## items*

PLEASE NOTE OUR NEW ADDRESS: 1/180 Bannister Rd, Canning Vale WA 6155